

Release Notes

Each ActiveEvents Conference™ release includes a variety of new features and improvements. These Release Notes explain the major changes for recent Conference releases.

6.1 - April 2010

My Portal Page

A new My Portal page allows registered users to navigate from the portal to other public ActiveEvents Conference applications after logging in only once. Applications available from My Portal include the following: Registration, Scheduler, EventLink (now called ActiveEvents Connect), Meetings, Speaker Resource Center, Exhibitor Resource Center, Surveys, and Nominations.

The administrator determines whether the My Portal page displays and which applications display for an event. Additional rules determine which applications display for a specific user. (For more information, see “Setting Up the My Portal Page” in the *Administrator Guide*.)

ActiveEvents Mobile

The new ActiveEvents Mobile module lets attendees view and update EventLink (ActiveEvents Connect) information from any Internet-enabled mobile device. Registered users who accept terms & conditions have access to these features from a mobile device:

- Sessions - Search for sessions and view session details. Add sessions to his or her personal schedule.

- My Schedule - View sessions on his or her personal schedule by day, and remove sessions from the personal schedule if needed.

- Contacts - View details about other event attendees. If desired, add people to My Contacts list, send a message, or request a meeting. If desired, later remove contacts from the list.

- Exhibitors - Search for exhibitors and view exhibitor details. If desired, add exhibitor to My Exhibitors list. If desired, later remove exhibitors from the list.

- Messages - View and reply to messages from other event attendees.

- Surveys - Complete session surveys and general event surveys.

- My Interests - Access lists of My Contacts, My Schedule, and My Exhibitors. View and edit My Interests settings.

- My Profile - View and edit profile settings, such as what personal data displays to other users, screen name, biography, and messaging options.

Three new custom field locations have been added to let an administrator configure the Contact Search, Exhibitor Search, and Session Search pages. Generally, setup for ActiveEvents Mobile is the same as setup for EventLink (ActiveEvents Connect).

Session Calendar Day-at-a-Glance View

In the Session Catalog and Personal Scheduler (SCPS), attendees can now see a calendar view of all scheduled, published sessions. Users can choose a day of the week, and then page through columns of rooms to view the sessions assigned to specific rooms and times for that day. The user may click on a color-coded session type to highlight the sessions for that type, and may click on a session title to view session details. The administrator chooses whether the Session Calendar displays by setting a preference on the General Preferences page for the Catalog & Scheduler.

Data Import for Rooms

If you use ActiveEvents Conference to manage your session schedule, you can now set up the rooms on your schedule by importing room data from a file. The room data import can include the room name, its capacity, and the session types that can be scheduled in that room.

Photos on badges

Attendee badges may now be configured to include a photo of the attendee. The photo may be uploaded as a file or captured with a web camera, as explained below.

Ability to capture user photo with web camera

A user may now capture his or her personal photo with a web camera and save the photo to his or her user account. Photo capturing is available in these modules: Registration, EventLink (ActiveEvents Connect), Check In, and the user account in the Admin Tool. Depending on where the photo is captured and your event's set up, a captured photo may display on the attendee's event badge, on the user's Connect profile page, and/or on a speaker's information page in the Session Catalog.

Badge creation, rules, and printing

The following features improve badge management for an event:

1. New CSS and scripting tools in the Admin Tool allow trained designers to more easily create the badge layout.
2. Advanced badge rule setup helps Business Analysts or trained administrators more easily create complicated rules for badges. Rules determine what text and instructions print on the badge stock for specific types of users.
3. New print queue management in the Admin Tool improves the process of printing badges.

Meetings Module Enhancements

The Meetings module has undergone substantial revision. New functionality includes the following:

1. You can now customize a meeting path for multiple meeting types (a meeting type is a special session type). (Meeting paths are configured on the Setup tab in Meetings setup.)
3. The Scheduler can be configured to display the Meetings page when a user first logs in.
2. A meeting calendar has been added where you can do the following:
 - View meetings by room, by host, or by topic.
 - Reserve times for specific meeting types and meeting hosts.
 - Schedule meetings.

(To view these changes, see the Meeting Calendar option on the Content tab.)

3. You can allow attendees to do the following:
 - Search for hosts by meeting topic.
 - Search for other attendees to invite to a meeting.
 - Edit existing meetings and meeting time slots in the SCPS.
4. You can set the time zone for the event location.

For details on these changes, see the "Meeting Setup and Management" chapter in the *Content Guide*.

Registration Path Management

The following improvements have been made to Registration paths:

1. You can choose whether the registration step boxes display at the top of each registration path. (The labeled step boxes track where the user is in the registration process.) You make this choice for each path that you set up. (To view this new option, see the General Path Setup page in Registration Path setup.)
2. When a new registration path is created, the path is now added at the top of the list so it is no longer the default path in the hierarchy.

Registration Package Enhancements

These changes have been made to registration packages:

1. When you set up a group package (a multi-package item), you can now choose to configure the package so that the buyer's status is set to "Registered." Previously, if the package set a buyer's status to "Registered," you could not set up that package as a multi-package item. This makes it easier to offer certain types of group packages, such as "a buy one get two free." (Group packages are configured on the Advanced tab in Registration Package setup.)
2. When Proxy Registration is enabled, if a buyer purchases a group package and lists him- or herself as one of the registrants, the buyer will now receive a single purchase confirmation email that lists all registrants including him- or herself. Previously, the system would send an additional email to the buyer to confirm his or her registration. That additional email is now sent only if the user adds him- or herself as a registrant later.
3. When you set up a package to automatically apply custom field values to a user record, you can now choose whether the values are applied only after the payment is marked as accepted. Previously, the system automatically applied custom fields when a package was initially purchased. (You can view these changes on the Profile Values tab in Registration Package setup.)

Login security enhancements

Administrators can now control the requirements for usernames and passwords. For example, you can specify settings such as the minimum number of characters required in usernames and passwords, whether a special character is required in passwords, whether dictionary words are allowed in passwords, and how often users are required to choose a new password. (To view these and additional login security settings, choose **Setup > General > Security > Login Security** in the Admin Tool.)

Exhibitor Catalog improvements

The Exhibitor Catalog includes a "Contact Me" link next to each exhibitor to let a user easily request information from that exhibitor. Administrators invite users to access the Exhibitor Catalog by including a link in an email. As an alternative, a URL can be configured to add a user as a contact for a specific exhibitor.

OASYS Improvements

The Onsite Application System (OASYS) includes a variety of improvements to help manage ActiveEvents applications during your event. Improvements include better printer setup and print queue.

In addition to new and improved features, the 6.1 Release includes extensive bug fixes, resulting in cleaner code throughout all applications. For an extended list of issues resolved in the 6.1 release and a summary of bugs fixed, choose **Help > Release Notes** in the Conference Admin Tool.